

Georgia Public Library
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Library Trustees
Ben Ebert, Chair
Deb Woodward, Vice Chair
Sara Walker, Secretary
Bob Giroux, Treasurer
Margot Vanscoy, At Large

Georgia Public Library Trustee Special Meeting
Sunday, June 11th, 2023 3:00 pm
Location: Georgia Public Library
Minutes – Approved

Attendees: Ben Ebert, Deb Woodward, Sara Walker, Bridget Stone

1. Call to order: 3:00pm
2. Opportunity to add or remove items
3. Public Appearances: None scheduled
4. New Business:
 - a. Library security and access
 - i. Discussion of library security resulting in support for a change order of the contract as discussed previously with the town administrator on April 12, 2023.
 1. Two cameras, scanning the parking lot, none at the front door
 2. A fully executed Security Camera Policy agreed upon by both parties before the cameras are turned on or information is transmitted.
 3. The footage will be accessed and controlled by the library director only
 4. Panic buttons will be installed by the end of summer as previously agreed upon and stated in the quote
 - ii. We are asking for a cease and desist for the swipe lock until we fully understand the functionality, impact, and unintended consequences.
 - b. Ben moves that Sara and Deb represent the library trustee's intentions with the select board during their executive session. Deb seconds. All approve.
5. Executive Session, if necessary: A public body may only enter executive session upon a majority vote on a motion made in an open meeting that indicates the reason for going into executive session.¹
6. Public Comment:
7. Concerns for the Selectboard: (NONE or list concerns)
8. Adjourn: Deb moved to adjourn at 4:00pm

¹ The only permissible reasons for going into executive session are set forth in 1 V.S.A. § 313. One category, requires the public body to make a specific finding that "premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage" prior to considering one of the following in executive session: contracts; labor relations agreements with employees; arbitration or mediation; grievances, other than tax grievances; pending or probable civil litigation or a prosecution, to which the public body is or may be a party; or confidential attorney-client communications made for the purpose of providing professional legal services to the body. Other things a public body may consider in executive session are: The negotiating or securing of real estate purchase or lease options; The appointment or employment or evaluation of a public officer or employee, provided that the public body makes its final decision to hire or appoint a public officer or employee in an open meeting and must explain the reasons for its final decision during the open meeting; A disciplinary or dismissal action against a public officer or employee; but nothing in this subsection shall be construed to impair the right of such officer or employee to a public hearing if formal charges are brought; A clear and imminent peril to the public safety; Discussion or consideration of records or documents that are not public documents under the access to public records act. However, when the board discusses or considers the excepted record or document it may not also discuss the general subject to which the record pertains; The academic records or suspension or discipline of students; Municipal or school security or emergency response measures, the disclosure of which could jeopardize public safety. <https://www.sec.state.vt.us/media/514454/A-GUIDE-TO-OPEN-MEETINGS.pdf>