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2 **GEORGIA PLANNING COMMISSION**

3 **MEETING MINUTES**

4 **January 31, 2023**

5 Meeting Minutes

6 **Board Members Present:** Suzanna Brown, Tony Heinlein (Zoom), Nicholas Martin,

7 **Staff Present:** Douglas Bergstrom

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9 **Others Present:** Charles Cross

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11 Suzanna Brown called the meeting to order at 7:06P.M.

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13 **Minutes:**

- 14 • N. Martin motioned to accept the November 22, 2022, minutes, S. Brown seconded. All
15 were in favor.

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17 **Agenda**

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19 • D. Bergstrom presented the list of 2023 Planning Commission meeting dates. Changed
20 the dates to the 2nd Tuesday of the month with the 4th as an option if needed. D.
21 Bergstrom will make changes and post at town hall and on the website.
22 ○ N. Martin motioned to accept the meeting date calendar with changes, S. Brown
23 seconded. All were in favor.
- 24 • S. Brown introduced Charles Cross as a potential candidate for the Planning
25 Commission. C. Cross is currently running for Selectboard on March 7, 2023. Wait on
26 his addition to the Planning Commission until after the election.
- 27 • S. Brown discussed the distribution of wages for the Planning Commission which were
28 due at the end of 2022. D. Bergstrom explained he was unaware due to the recent
29 change in the ZA position of when the payment was going out. D. Bergstrom explained
30 his understanding is that checks went out in February and that the information for the
31 attendance at meeting has been given to both the bookkeeper and the Town
32 Administrator and he would follow up. Discussion around how wages would be paid for
33 2023 either as a one-time payment or as currently done per meeting. Board agreed to
34 keeping the wages per meeting.
- 35 • S. Brown would like to see a system for tracking Certificate of Occupancy. D. Bergstrom
36 explained that there are a lot of changes happening in the ZA office in the short time he
37 has been there and that once the new assistant ZA clerk starts on February 6th he would
38 start working on changes to the tracking methods.
- 39 • D. Bergstrom presented the check list sheets he has developed for tracking status on
40 permits for he DRB. This is an ongoing work in progress and will hopefully be fully
41 implemented in all permits over the next couple months. D. Bergstrom pointed out

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44 changes to the Town of Georgia website that will hopefully make it easier to navigate.
45 More changes coming to the website as well.

- 46 • S. Brown wants the ZA to look into the status of the NWRPC grant for the town plan.

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48 Motion was made to end the meeting by N. Martin and seconded by T. Heinlein. All were in
49 favor. The January 31, 2023, Planning Commission meeting ended at 9:00 pm.

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51 **Next Planning Commission Meeting:** Tuesday, February 14, 2023, at 7:00 pm.

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APPROVED